



## **CERTIFIED CUSTOMS SPECIALIST (CCS) Course**

### **OUTLINE**

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#### **MODULE 1 – The United States Customs and Border Protection**

- Lesson 1* History of the U.S. Customs and Border Protection
- Lesson 2* The U.S. Department of Homeland Security (DHS) Overview
- Lesson 3* DHS Organizational Structure
- Lesson 4* Commissioner of U.S. Customs and Border Protection
- Lesson 5* CBP's Goals and Responsibilities

#### **MODULE 2 – Legislative Process in the United States; Principal Acts**

- Lesson 1* The United States Senate
- Lesson 2* The United States House of Representatives
- Lesson 3* Principal Acts
- Lesson 4* Statutes and Regulations

#### **MODULE 3 – Tariff Treatment and Trade Agreements**

- Lesson 1* Types of Tariffs
- Lesson 2* Tariff Treatments
- Lesson 3* The Trade Promotion Authority and the Trade Act of 2002
- Lesson 4* The Generalized System of Preferences (General Note 4)
- Lesson 5* Caribbean Basin Economic Recovery Act (General Note 7)
- Lesson 6* U.S.-Israel Free Trade Area Implementation Act of 1985 (General Note 8)
- Lesson 7* Andean Trade Preference Act or Andean Trade Promotion and Drug Eradication Act (General Note 11)
- Lesson 8* U.S.-Jordan Free Trade Area Agreement (General Note 18)
- Lesson 9* U.S.-Chile Free Trade Agreement (General Note 26)

#### **MODULE 4 – North American Free Trade Agreement (General Note 12)**

- Lesson 1* Purpose and Objectives
- Lesson 2* Structure of the Agreement
- Lesson 3* The Language of NAFTA
- Lesson 4* NAFTA Tariff Rate Reductions
- Lesson 5* Tariff Treatment
- Lesson 6* Certificate of Origin
- Lesson 7* Rules of Origin
- Lesson 8* *De Minimis*
- Lesson 9* Fungible Goods and Materials
- Lesson 10* Accessories, Spare Parts, and Tools



#### **MODULE 4 (Continued)**

- Lesson 11* Packaging Materials and Containers for Retail Sale
- Lesson 12* Packing Materials and Containers for Shipment
- Lesson 13* Transshipment
- Lesson 14* Textiles
- Lesson 15* Automotive Products
- Lesson 16* Intermediate Materials and Accumulation
- Lesson 17* Liberalization of the Mexican Market
- Lesson 18* Advance Rulings
- Lesson 19* Marking

#### **MODULE 5 – Acts and Regulations of Other Government Agencies**

- Lesson 1* Agricultural Commodities
- Lesson 2* Firearms, Ammunition, Explosives, and Implements of War
- Lesson 3* Consumer Products – Household Appliances
- Lesson 4* Consumer Products – Safety
- Lesson 5* Flammable Fabrics
- Lesson 6* Radio Frequency Devices
- Lesson 7* Food, Drugs, Cosmetics, and Medical Devices
- Lesson 8* Biological Drugs
- Lesson 9* Biological Materials and Vectors
- Lesson 10* Narcotics, Drugs, and Derivatives
- Lesson 11* Gold, Silver, Currency, and Stamps
- Lesson 12* Pesticides
- Lesson 13* Textiles
- Lesson 14* Wood Packaging
- Lesson 15* Trademarks, Trade Names, and Copyrights
- Lesson 16* Wildlife and Pets
- Lesson 17* Foreign Assets and Control Restrictions
- Lesson 18* Obscene, Immoral, and Seditious Material
- Lesson 19* Products of Convict or Forced Labor
- Lesson 20* Alcoholic Beverages
- Lesson 21* Motor Vehicles
- Lesson 22* Boat and Vessel Importations

#### **MODULE 6 – Licensing and Responsibilities of Customs Brokers**

- Lesson 1* History of Customs Brokers
- Lesson 2* Customs Business
- Lesson 3* Licensing Process (19 CFR 111.11)
- Lesson 4* Permits and Responsible Supervision and Control



## **MODULE 6 (Continued)**

- Lesson 5* Broker Obligations
- Lesson 6* Broker/Client Relationship
- Lesson 7* Power of Attorney (19 CFR 141)

## **MODULE 7 – The Harmonized Tariff Schedule of the United States (HTSUS)**

- Lesson 1* Development of the Harmonized Commodity Description and Coding System
- Lesson 2* Organization of the Harmonized System
- Lesson 3* The Harmonized Tariff Schedule of the United States (HTSUS)
- Lesson 4* Format and Content of the HTSUS
- Lesson 5* General Notes (GN)
- Lesson 6* General Rules of Interpretation
- Lesson 7* Additional U.S. Rules of Interpretation
- Lesson 8* General Statistical Notes
- Lesson 9* Duty Preference Provisions (Chapter 98 and Chapter 99)
- Lesson 10* Punctuation
- Lesson 11* Legal Notes
- Lesson 12* Subheadings
- Lesson 13* Classification of Goods
- Lesson 14* Classification of Parts
- Lesson 15* Summary of Classification Process

## **MDOULE 8 – Valuation**

- Lesson 1* History of Valuation
- Lesson 2* Methods of Appraisement
- Lesson 3* Transaction Value Method
- Lesson 4* Additions to the Price Paid or Payable
- Lesson 5* Deductions from the Price Paid or Payable
- Lesson 6* Discounts
- Lesson 7* Limitations of the Transaction Value Method
- Lesson 8* Transaction Value of Identical Goods
- Lesson 9* Transaction Value of Similar Goods
- Lesson 10* Deductive Method of Valuation
- Lesson 11* Computed Method of Valuation
- Lesson 12* Value if Other Values Cannot Be Determined or Used

## **MODULE 9 – Marking of Imported Goods**

- Lesson 1* Marking Rules
- Lesson 2* Fundamentals of Marking Requirements
- Lesson 3* Exceptions to Marking Requirements



## **MODULE 9 (Continued)**

- Lesson 4* Containers
- Lesson 5* Special Marking Requirements
- Lesson 6* NAFTA Marking Rules

## **MODULE 10 – Prohibited Goods and Quota**

- Lesson 1* Prohibited and Restricted Goods
- Lesson 2* Quotas Administered by CBP
- Lesson 3* Absolute Quota Items
- Lesson 4* Tariff-Rate Quotas
- Lesson 5* Textile Visa and Export License Requirements
- Lesson 6* Electronic Visa Information System
- Lesson 7* NAFTA Tariff Preference Levels
- Lesson 8* Quotas and Licensing Administered By Other Agencies
- Lesson 9* Entry of Softwood Lumber Products from Canada

## **MODULE 11 – Cargo Reporting and Entry of Goods**

- Lesson 1* Cargo Reporting
- Lesson 2* Arrival Reporting
- Lesson 3* Entry of Goods
- Lesson 4* Right to Make Entry
- Lesson 5* Time of Entry
- Lesson 6* Enhanced Release and Entry Programs
- Lesson 7* Entry Process
- Lesson 8* Other Types of Entry
- Lesson 9* Invoice Requirements
- Lesson 10* Examination and Release
- Lesson 11* Automated Applications

## **MODULE 12 – Entry Summary and Assessment of Duties**

- Lesson 1* Entry Summary
- Lesson 2* Assessment of Duties
- Lesson 3* Discrepancies (Overages and Shortages)
- Lesson 4* Travelers and Their Goods
- Lesson 5* Instruments of International Traffic
- Lesson 6* Check Digit Computation Formula
- Lesson 7* Rules for Constructing the Manufacturer Identification Code (MID)



### **MODULE 13 – Payment of Duties, Taxes, and Fees**

- Lesson 1* Duty and Importer Obligations
- Lesson 2* Financial and Accounting Procedures
- Lesson 3* Filing Identification Number
- Lesson 4* Interest Assessment
- Lesson 5* Other Fees and Formalities

### **MODULE 14 – Recordkeeping**

- Lesson 1* Recordkeeping
- Lesson 2* Recordkeeping Requirements
- Lesson 3* Record Format
- Lesson 4* Examination of Records by Customs
- Lesson 5* Recordkeeping Compliance Program

### **MODULE 15 – Informed Compliance**

- Lesson 1* Informed Compliance
- Lesson 2* Reasonable Care
- Lesson 3* Penalties
- Lesson 4* Account Management
- Lesson 5* Risk Analysis, Risk Management, and Compliance Management
- Lesson 6* Compliance Management, Assessment, and Measurement
- Lesson 7* Prior Disclosure

### **MODULE 16 – U.S. Goods Returned**

- Lesson 1* Application of Tariff item 9801.00.10
- Lesson 2* Application of Tariff item 9801.00.25
- Lesson 3* Foreign Assembly of U.S. Components
- Lesson 4* Requirements and Procedures for 9802.00.80
- Lesson 5* Valuation of Imported Goods Assembled from U.S. Components
- Lesson 6* Marking
- Lesson 7* Entry
- Lesson 8* Repairs and Alterations

### **MODULE 17 – Temporary Importation**

- Lesson 1* Temporary Importation Under Bond
- Lesson 2* TIB Subheadings
- Lesson 3* Export Procedures for Goods Entered on TIB
- Lesson 4* Proof of Export
- Lesson 5* ATA Carnet
- Lesson 6* Carnet Export Procedures



## **MODULE 18 – Bonded Warehouses and Foreign Trade Zones**

- Lesson 1* Bonded Warehouses
- Lesson 2* Foreign Trade Zone Management and Features
- Lesson 3* Foreign Trade Zone Advantages

## **MODULE 19 – Antidumping and Countervailing Duties**

- Lesson 1* The Investigative Process
- Lesson 2* Fair Market Value
- Lesson 3* Export Price
- Lesson 4* Related Procedures and Determinations
- Lesson 5* Administration Review/Liquidation
- Lesson 6* The Byrd Amendment

## **MODULE 20 – Introduction to Drawback**

- Lesson 1* Types of Drawback
- Lesson 2* How to Obtain Drawback
- Lesson 3* Export Procedure
- Lesson 4* Payment of Drawback Claims
- Lesson 5* Drawback Recordkeeping
- Lesson 6* Drawback Penalties
- Lesson 7* Drawback Compliance Program
- Lesson 8* Effect of NAFTA on Drawback

## **MODULE 21 – Reconciliation, Administrative Review, Liquidation, Refunds, and Protests**

- Lesson 1* Reconciliation
- Lesson 2* Administrative Review
- Lesson 3* Liquidation
- Lesson 4* Difference Between Liquidated Duties and Estimated Duties
- Lesson 5* Refunds
- Lesson 6* Post Entry Amendments (PEA)
- Lesson 7* Protests

## **MODULE 22 – Mail, Express Consignment, and Courier Importations**

- Lesson 1* Mail Importations
- Lesson 2* Calculating Duty on Mail Entries
- Lesson 3* Express Consignment and Courier Importations
- Lesson 4* Entry Requirements for Express Consignments



## **MODULE 23 – Supply Chain Security**

- Lesson 1* U.S. Security Programs
- Lesson 2* Customs-Trade Partnership Against Terrorism (C-TPAT)
- Lesson 3* Container Security Initiative (CSI)
- Lesson 4* Secure Freight Initiative (SFI)
- Lesson 5* Automated Commercial Environment (ACE)
- Lesson 6* Advance Electronic Information
- Lesson 7* Automated Targeting System (ATS)
- Lesson 8* Bioterrorism Act (BTA)
- Lesson 9* Commercial Enforcement Analysis and Response
- Lesson 10* Security Filing (10+2)
- Lesson 11* Transportation Worker Identification Credential (TWIC)
- Lesson 12* Smart Border Declaration
- Lesson 13* WCO Framework of Standards to Secure and Facilitate Global Trade